

Application for an
Idaho Community Development Block Grant
By
City of Nezperce
for
Library/Community Center



March 6, 2009

Steve Bateman, Mayor

<http://nezperce.lili.org/node/82>

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IV – ICDBG Application Information Form

Applicant City: City of Nezperce Chief Elected Official: Steve A. Bateman
 Address: 502 5th Avenue, PO Box 36, Nezperce, ID 83543 Phone: 208-937-1021

Application Prepared by: Rachel R. Stocking Phone: 208.746.0015
 Address: Clearwater Economic Development Association, 1626 6th Ave N, Lewiston, ID 83501

Architect: Bott & Associates, Rhonda Wemhoff Phone: 208-962-5458
 Address: 402-B King Street, Nezperce, ID 83522

NATIONAL OBJECTIVE

☒ LMI area ☐ LMI Clientele ☐ Imminent Threat
☐ LMI Jobs ☐ Slum & Blight

PROJECT TYPE

☐ Public Facility/Housing ☒ Community Center
☐ Economic Development ☐ Senior Center
☐ Imminent Threat ☐ Other

PROJECT POPULATION TO BENEFIT (PERSONS): (Census/Survey/Clients/Jobs)

TOTAL # TO Benefit 523

TOTAL # LMI TO BENEFIT 361

% LMI TO BENEFIT 69%

% MINORITY POPULATION 8.8%

PROJECT DESCRIPTION: New construction: Library and Community Center: (Phase I complete): Land was purchased, a 4254 square foot building was built to house both a library and a community center; this work included site clearing, hauling, backfilling, and construction of footings, foundation, outer shell, roofing, siding, exterior painting, and window and exterior door installation. Phase II of the project will include completion of the following interior work: HVAC, electrical, plumbing, ADA accessible restrooms, kitchen, sheetrock, and interior painting.

SOURCE	AMOUNT	DATE APPLICATION SUBMITTED	RESERVED/ CONDITIONAL AWARD	FUNDS COMMITTED/ CONTRACT AWARD DATE	DOCUMENTATION IN APPENDIX***
ICDBG	\$150,000				
Local Cash	\$161,201				F
Local Loan					NA
Local In-Kind*	\$50,677				F
USDA-RD Grant	--				NA
EDA Grant	--				NA
State Grant	--				NA
Foundation Grant	--				NA
Private Investment	--				NA
Other					
TOTAL PROJECT FINANCING	\$361,878				

*In-kind includes: labor, materials, waived fees

V –To the Economic Advisory Council

The City of Nezperce Library/Community Center is a new structure in the City. The City of Nezperce seeks \$150,000 from the Idaho Department of Commerce Block Grant program to assist the City in completing interior work on the new Library/Community Center. The City's current Library is a 103-year-old, 900-square foot building with one non-ADA compliant restroom and no ADA compliant entrance into the building. The limited space does not allow for ample room for computer usage, book storage, or meetings. One of the local meeting places, the local hotel, recently converted their meeting space into a bar and lounge.

Nezperce, the county seat for Lewis County, was incorporated in 1895 and has a population of 523. Located on the Camas Prairie, the city is surrounded by rich farmland and is the crossroads of State Highways 62, 64, and 162 and is positioned nearly center to Kamiah, Orofino, and Grangeville, Idaho. This agricultural community is located in north-central Idaho, 54 miles southeast of Lewiston. The city was named for the nearby Nez Perce Indian Tribe—the name is French for “pierced nose.”

This project will directly benefit the City of Nezperce residents through a multitude of activities to be held at the new Library/Community Center structure—social, volunteer, business, charitable, and educational. Of the 523 City of Nezperce residents, 69%, or 361, are low-to-moderate income.

Completion of **Phase I** of the new building has resulted in a 4,254 square feet, one story building with a slab foundation, completed shell, roof, new windows, and siding. From the outside, the building looks finished. The only completed, interior work is the rough framing and concrete floor. The work to be done, **Phase II**, consists of plumbing, electrical wiring, heating system, flooring, sheet rocking, and installation of the cabinetry for both the library and the community center/meeting room and the kitchen area, which will house a microwave, refrigerator, and a sink. ADA accessible restrooms connect the two sides of the structure.

Local businesses and the City of Nezperce purchased the land for the new building. The City purchased the building permit and the Friends of the Library collected cash donations and performed in-kind labor to complete the above-described work for Phase I. This vigorous fundraising and donation campaign has yielded 58.5%, \$211,878 of the total project costs, \$361,878. Now that's community commitment!

The project will provide the City of Nezperce residents with a community gathering spot. The more spacious library will support youth and adult education and curiosity, while the community center will enhance the City's social environment.

Despite the community's financial support of this project, they cannot do it alone; please support this much-needed community center project.

VI – Threshold Criteria

A. ELIGIBLE APPLICANT:

The applicant is a City



B. ELIGIBLE ACTIVITIES

- Public Facilities and Improvements
- Removal of Architectural Barriers
- Administrative Activities
- Sub-grants to Nonprofit Organizations

C. NATIONAL OBJECTIVE

LMI Area Benefit

Total number of households in project benefits area: 210

LMI Percentage Determined by Survey: 69%

(Survey Report, Sample Survey, Survey Tabulation, Boundary Map are found in Appendix D)

D. CITIZEN PARTICIPATION

The City of Nezperce recognizes that community involvement is essential to the success of this project. In 2006 the project was made known to the public when the Friends of the Library took the lead on committing much time and many resources to getting this project off the ground. News articles in the Lewis County Herald kept the citizenry up to date on the construction progress. This same group has committed cash to the project, obtained through a successful fundraising campaign. As a result of much community input, a scope of work was developed. On Tuesday March 3, 2009 the City of Nezperce held a public hearing at the Community Center giving citizens an opportunity to discuss the project and review the grant application. This hearing was in compliance with the City of Nezperce Citizen Participation Plan, adopted on November 13, 2000. *For a copy of the plan, public notice, affidavit of publication, meeting minutes, and a sign-in list of attendees, see Appendix C.*

Date of Notice: February 13, 2009

Date of Hearing: March 3, 2009

E. STATEWIDE GOAL AND STRATEGY

This project meets the Statewide Goal and Strategy to, “Increase access to quality facilities and services.” The current 103-year-old library is not large enough to meet the community’s gathering needs and is not ADA compliant. At the completion of this project, the City of Nezperce will have a Library/Community Center that offers ADA accessibility to its residents, and a safe and accessible meeting space for small and large groups alike.

F. ADMINISTRATIVE CAPACITY

The City of Nezperce has the administrative capacity to successfully oversee this project. The City is currently administering a block grant for an infrastructure/sewer and lagoon upgrade project in partnership with Idaho Transportation Department. The City of Nezperce will be responsible for general oversight and the City’s Clerk will be responsible for the day-to-day activity of the grant. The City Clerk has worked for the city for 6.5 years. She manages the financial affairs of the City and uses Caselle Government software to manage financial data. The last completed audit was done for the Period of October 1, 2007 to September 30, 2008. The City of Nezperce is aware of the responsibilities associated with

this project and is aware that they shall meet audit requirements as required by the ICDB grant. No fiscal concerns have been identified in previous monitoring or independent audits.

The City of Nezperce has procured CEDA as grant administrator for the project. ICDBG Certified Grant Administrator, Jenni Schacher shall be responsible for grant administration. Ms. Schacher has administered numerous ICDB grants during her time with this organization in addition to the administration of a Congressional Appropriation in 2000, an appropriation that she continues to administer today. *For procurement information, see Appendix A.*

- G. FAIR HOUSING – The City of Nezperce passed a Fair Housing Resolution September 26, 2005 and it was published again October 30, 2008. *For copies of the resolution and the publication notice, see Appendix B.*

VII – Program Income

No program income will be directly generated by the use of the ICDBG funds. The City of Nezperce does, however, plan to collect rental income for use of the facility. *See Appendix I for copy of newly developed rental agreement.*

VIII – General Project Description

Community Description: The City of Nezperce is a north-central Idaho Community located on the Nezperce Prairie, 54 miles southeast of Lewiston and 26 miles north of Grangeville. It is a crossroads for State Highways 62, 64, and 162. *For maps, see Appendix H.*

Nezperce is the county seat of Lewis County and home to 523 people. The community's population has fluctuated between 453 and 555 people over the past thirty-five years; median age has risen from 33.2 to 41.9 over the same period of time. Like many rural communities, Nezperce has steadily lost the younger work force. In addition, low-to-moderate income population has fluctuated from 59% in 1995, less than 50% in 2000, 52% in 2002, and 69% in 2005. Farm income fluctuates with the quality of harvest years causing income flows to be less stable than in non-agricultural dependent communities; however, over the past six years, there appears to be a significant trend in increased LMI. *For LMI Survey, see Appendix D.*

The City of Nezperce prides itself on its appearance and community spirit. In 2005, “Nezperce Tomorrow,” the city's GEM Team, set a long-range vision for the community.

In the next decade, Nezperce will be a growing, economically vibrant crossroad community at the heart of the Nezperce Prairie. It will be a refuge that preserves and builds upon its agricultural and family heritage with a revitalized downtown and broad-based community involvement.

This comprehensive, well-planned Library/Community Center project is just another example of what can be done when an Idaho community comes together for a common goal. They are beginning construction of the sewer infrastructure and lagoon/lift station, number 2 on their “2005 Long-Term Goals,” list.

Community Needs Assessment:

FACILITIES & INFRASTRUCTURE	POOR	FAIR	GOOD	PREVIOUSLY ICDBG FUNDED (LAST 10 YEARS)
Water		XXX		
Sewer				CDBG--current
Electrical			XXX	
Fire			XXX	
Hospitals	NA			
Work Force Housing**	XXX			
Roads		XXX		
Railroads	NA			
Airport			XXX	
Broadband**	XXX			
Senior Center		XXX		
Community Center**	XXX			
Community Recreation Facilities		XXX		
Other—Vol. Ambulance			XXX	

***HOUSING--There are too few homes and rentals in the City to accommodate individuals in the area. Some residents rely on available housing in surrounding communities, esp. as several businesses continue to expand. BROADBAND--The City is working with CEDA and other partners to address broadband issues. The Senior Center is located in the basement of another local building—the low-ceiling space is too small for large gatherings. COMMUNITY CENTER needs are being addressed in this application.*

The WATER system meets current need; however the well casing plugged this past summer; the City “worked” on the problem and intends to monitor this well for potential upgrades. The City’s SEWER& LAGOON system is currently being upgraded. AIR SERVICE to the City is through the Nezperce Municipal, with no passenger or freight service available. FIRE SERVICE in the area is rated at 7 with 29 paid and volunteer firefighters. The nearest HOSPITAL is St. Mary’s Hospital, a 28-bed facility 17 miles away; there is one general medical clinic in the city. ROADS are well-maintained by city staff. PARKS and sports FIELDS are maintained by the City and are reported to be in good condition.

In the spring of 2006, the Friend’s of the Library group approached the City of Nezperce to ask for their support in seeking assistance in building a new Library/Community Center building. The city of Nezperce found this to be a likely partnership in that in its long-term goals, the City defined this very project as one of their goals: *Increase indoor. . .recreational opportunities for the youth and retirement community by establishing a community/youth center. . . .”* With a vision to the future, the two groups invited Rhonda Wemhoff, Bott & Associates and long-time community member, to discuss



building options. Clearwater Economic Development Association and Idaho Department of Commerce were contacted for their input. As a result of these interactions, the City and Friends of the Library developed a scope of work to address the need for a larger facility with the following characteristics: accessible, safe, and multipurpose. As these plans were being developed the fundraising campaign began. All of these efforts combined, resulted in cash donations, donations of materials, tools, equipment, and most significantly, time.

The community's need is well-documented in support letters from the Lewis County Commissioners, the City of Nezperce, Friends of the Library, the University of Idaho, the Nezperce Joint School District No. 302 and any more. The Community Center is the only community-wide gathering spot for residents. It is a place where business will hold business meetings, especially with the technology that will be installed. The City of Nezperce intends to the building for public hearings and special meetings. The community center will be the location for literacy programs, author visits, and other educational activities for all ages. Mr. Ken Hart says "I will be a frequent user. I will be starting a ten-session course for agricultural entrepreneurs." The Nezperce Community Center is a necessary and vital asset to the life of the Nezperce community.

It is evident that there is much community support. Read the letters and look at how much money and labor has been donated. However, the magnitude of the project is cost prohibitive to this small community. Without grant funds, needed improvements will not be possible for many more years.

For the architect's review and development of the scope of work, see Appendix E. For the community's assessment of need, see support letters found in Appendix F.

Project Description:

Existing conditions: The City's current Library is a 103-year-old, 900-square foot building with one non-ADA compliant restroom and no ADA compliant entrance into the building. The limited space does not allow for ample room for computer usage, book storage, meetings or other community activities. The existing structure lacks in energy efficiency. One of the City of Nezperce meeting locations, the local hotel, recently converted their meeting space into a bar and lounge.

Proposed Scope of Work:

The new City of Nezperce Library/Community Center is a 4,254 square foot building, designed to meet the needs of the Library as well as provide a community gathering space. Construction for this project started in the fall of 2008. Work (**Phase I**) completed to date includes most of the site work and demolition, concrete, masonry and some of the wood, and exterior entrances, of which there are three, also ADA accessible. There will be handicap access parking as well. The Owner has "dried in" the shell after the weather "improved." Now that the exterior work is complete, the building looks finished. However, inside there is only rough framing and a concrete floor. **Phase II** of this project is the interior work, which includes flooring, sheetrock, paint, ADA accessible restrooms, a kitchen that includes a sink, refrigerator, microwave, storage cabinets, and additional cabinetry in the meeting room to house electronics. Because this is new construction, the building will be energy efficient and will be equipped with new electrical and plumbing materials; one heating/air-conditioning system will heat and cool, respectively, the entire structure.

Almost 3,000 square feet of the building will be utilized by the Library. This area is more than three times the size of the current Library space. It will provide ample room and separation for patrons of all age groups. Small children will inhabit the Kid's Corner where there will be age-appropriate books, as well as plenty of floor area to perform plays and host guest readings. Pre-teens and early

teens will have their own space in the Junior Section, not part of the kid section, but in close proximity to the circulation desk so that staff can keep a watchful eye on them. Separated from the youngsters, by the entry circulation area, the Adult Section will feature a fireplace with plush furnishings. This area will also have an antique library table complete with period lighting for group discussions and research. Most of the public computers will be located in the Adult Section. A work-room and circulation area completes the library spaces.

Fifty people will be able to sit comfortably in the Community Center facility. This space shares the restrooms with the Library, but has its own accessible entrance. There will be storage for tables and chairs. Future built-in storage units are planned to allow civic groups to keep their supplies in the room. The Friends of the Library group received a grant to equip the Community Center with the latest in electronic technology like a projector and screen, and a laptop computer. The City of Nezperce needs a gathering place and this room not only meets that need, but will most definitely be used.

Traditional architectural elements were used in the design of the building. The sloped roof, wood siding, and white trim give the structure an historic feel; the community feels it is important for the structure to blend with surrounding architecture. Oversized windows let in abundant natural light. Window mullions create the look of transom windows, without all the maintenance. Awnings, either fabric or metal, are planned for the future. These will help to control the sun and are the finishing design touch.

The Library/Community Center building provides a place for the activities at the center of community life. Some of the activities that will be offered at the Library are:

- Children's Summer Reading Program,
- Junior High and High School Summer Reading Program,
- "Read for your Library" in partnership with the Nezperce Elementary Library,
- First Book Program (book a month for one year for young children),
- What if Everyone In Kindergarten through Third Grade Read the Same Book,
- Adult Reading Group monthly meeting,
- Pre-School Story Time,
- Little Learner's 4-H,
- Movie Nights,
- Birthday Book Club, and
- Curious George and the man in the Yellow Hat visit the library and school.

Some of the activities the Community looks forward to in the Community Center are:

- Adult Learning classes,
- Educational seminars (financial, self-help, entrepreneurial, etc.),
- Charity events,
- Business meetings,
- Social Club gatherings and many more activities, and
- Public meetings and hearings.

So, it is only appropriate that this structure is located at the center of downtown Nezperce.

Maps of the project area and pictures of the facility are located in Appendix H.

Project Benefits: The project will result in benefits in four areas—building accessibility, safety, energy efficiency, and use.

- *Building Accessibility:* The building will accommodate current accessibility standards in regards to restrooms and entrances; all residents will have access from the parking lot.
- *Safety:* The new building will have the latest in safety
- *Energy Efficiency:* Vinyl windows will increase heating efficiency while allowing for daylight into the room. The entire mechanical infrastructure will be new, which will lead to a more energy efficient building, leading to overall cost savings.
- *Increase Use:* The new building will result in more community members able to use the Nezperce Library/Community Center for a variety of activities. A kitchen area will attract more citizens to hold their personal and professional functions at the hall.

Project Land & Permits:

1. Has any land been purchased for this project? **YES**
2. Have any buildings been purchased for this project? **NO**
3. Have any easements been purchased for this project? **NO**
4. Are any rights-of-way permits required for this project? **YES**, right-of-way encroachment and permit for utilities from ITD
5. Will any land be needed for this project? **NO**
6. Will any buildings be needed for this project? **NO**
7. Will any easements be needed for this project? **YES**, see #4
8. Is anyone living on the land or in the structures at the proposed site? **NO**
9. Is any business being conduction on the land or in the structures at the proposed sit? **NO**
10. Are there any businesses, individuals, or farms being displaced as a result of this project? **NO**
11. Are there any permits that will be needed for the project, i.e., well, water rights, land application, demolition permits, zoning permits, air quality permits, etc? **NO**

IX – Budget Narrative

If the project is awarded an Idaho Community Development Block Grant in the amount of \$150,000, the City of Nezperce will have the following funding available:

- \$150,881 – Local cash/in-kind. **Phase I** of the project including all exterior work, demolition, backfill, footings, masonry, roofing, siding, exterior doors and rough framing and concrete floors in the interior, architect fees, grant writing. ***Phase I work is complete.***
- \$46,192 – Local cash and in-kind. **Phase II** of the project includes completion of the interior work, i.e., sheetrock, paint, flooring, restrooms, plumbing, electrical, kitchen, cabinetry, architect fees.
- \$2,000 – Owner In-kind. The City of Nezperce is covering the cost of the audit.
- \$9,153 – Private In-kind. Bott and Associates has donated \$3,653 in services to be used as owner match; CEDA has donated \$3,500 in Grant Writing services and \$2,000 in Grant Administration services, both to be used toward owner match.
- \$150,000 – ICDBG – If awarded, funds will be used to cover \$13,000 for grant administration, \$5,000 for architectural fees, and \$132,000 for construction costs.
-

For match documentation, see Appendix F. For City in-kind labor estimates see the Estimate of Probable Cost in Appendix E.

X – Idaho Community Development Block Grant Budget Form

Applicant or Grantee: City of Nezperce

Project Name: Nezperce Library/Community Center

LINE ITEMS	ICDBG	PHASE I, CASH & LABOR (COMPLETE)	PHASE II OWNER MATCH	PHASE II LOCAL CASH	PHASE II LOCAL IN- KIND	PRIVATE IN-KIND	TOTAL
Planning*				\$1,500		\$3,500	\$5,000
Administrative**				\$13,000		\$2,000	\$15,000
Land & Permit^		\$5,400		\$1,905			\$7,305
Architect^^	\$2,374	\$10,665		\$3,443		\$3,653	\$20,135
Construction***	\$147,626	\$140,216		\$3,752	\$20,844		\$312,438
Legal & Audit****			\$2,000				\$2,000
TOTAL COSTS**	\$150,000	\$156,281	\$2,000	\$23,600	\$20,844	\$9,153	\$361,878

*Planning: \$5000 = \$1500 local cash paid for grant writing services & \$3500 in-kind grant writing;

**Administration: \$15000 = \$13000 ICDBG & CEDA procured to provide Grant Administration; \$2000 in-kind for grant administration

***Construction: \$312438 = \$147626 ICDBG; \$140216, **PHASE I** cash and labor—demolition, clearing, hauling, backfill, footings, masonry, roofing, donated labor and tools; \$3752+\$20844 **PHASE II** cash and in-kind—interior work, electrical, plumbing, heating/air conditioning, flooring, sheetrock, paint, cabinetry, interior doors

****Audit: \$2,000 city in-kind

^Land & Permit: \$7305 = \$5400 from **PHASE I**; \$1905 from **PHASE II** cash

^^Architect: \$20135 = \$2374 ICDBG; \$10665 (**PHASE I**) from local cash; \$3443 (**PHASE II**) from local cash; \$3653 in-kind for Architect's conceptual design and estimate of probable costs

PHASE I COMPLETE: Site clearing, hauling, backfill, footings, exterior walls (masonry), siding, trusses, roofing

XI – Detailed Cost Analysis

Project construction costs, including contingency, are prepared by a licensed design professional and documentation is in Appendix E.

1. Have preliminary plans and specs been submitted to regulatory agencies for review?

NO. Discussed throughout process and agency visit to site.

2. Has final design (for bidding) begun?

YES 45% complete

3. Will project include bid alternatives to meet project budget if necessary?

NO

4. Are Davis Bacon wage rates applicable to the project?

YES They are included in the project per Architect

5. Have known environmental measures been included in project costs?

YES Reflected in the contingency

6. What will expected construction contingency be at final design?

10%

7. List the last date the owner and design professional discussed project design and details.

Maxine Riggers met with Rhonda Wemhoff, Architect the last week of January to finalize the scope of work.

8. Design Professional Cost Estimate may be found in Appendix E.

Cost Estimate = \$312,438 (NOT included: grant administration, audit, and donated professional services).

XII – Project Schedule

PROJECT ACTIVITY	DATE TO BE COMPLETED	DOCUMENTATION IN APPENDIX
Design Professional Contract Executed	January 2009	
Grant Administration Contract Executed	June 2009	
Environmental Release	June 2009	
Bid Document Approval	July 2009	
Bid Opening	August 2009	
Construction Contract Executed	August 2009	
Start Construction	September 2009	
Construction 50% Complete	October 2009	
Second Public Hearing	October 2009	
Construction 100% Complete	December 2009	
Update Fair Housing Plan	October 2009	
Update 504 Review and Transition Plan	October 2009	
Certificate of Substantial Completion	December 2009	
National Objective Documented	January 2010	
Final Closeout	February 2010	
Final Audit	December 2010	

NAME OF PROFESSIONAL & AGENCY CONTACT	FIRM/AGENCY	PHONE	TOPIC
Architect – Rhonda Wemhoff	Butt & Associates	(208)962-5458	Design/Construction
Project Development Rachel Stocking	CEDA	(208)746-0015	Planning, Grant Writing
Environmental Officer Jenni Schacher	CEDA	(208)746-0015	Environmental Review & Grant Administration
City Clerk – Rhonda Schmidt	City of Nezperce	(208)937-1021	Financial
Mayor – Steve Bateman	City of Nezperce	(208)937-1021	Project Management & Financial

XIII – Grantee Financial Profiles

The Grantee is a **CITY**

Section III: Taxing Authority

- A. Identify how the organization obtains its operating funding, i.e. bonds, district assessments, other:

The City of Nezperce is a taxing authority who obtains its operating funding through taxes, licenses and permits, intergovernmental, charges for services, fines and miscellaneous.

- B. Does the organization have taxing authority? **YES**

1. Do you tax? **YES**

- a) If yes:

(1) What is the tax rate? .008187463(2008 levy)

(2) What is the annual tax amount generated? \$229,471

(3) What are the taxes used to pay for, i.e. equipment, operating expenses, etc? General government, Public safety, Highways & Streets, Culture & Recreation.

2. If your organization does not tax explain who: NA

Section IV: Grantee Financial Summary

Revenue

Taxes	\$110,626
Licenses and Permits	\$5,350
Intergovernmental	\$16,000
Charge for Services	\$1,000
Fines	\$500
Miscellaneous	\$95,995

Total Annual Revenue \$229,471

Expenses

Total Annual Expenses \$229,471

The City maintains the Friends of the Library account for contributions and invoices.

Section V: Grantee Growth Management Planning

When was the comprehensive plan last update? 2006

Which of the following tools do you implement as land use measures and controls?

	YES	NO
Building Codes	<u>XXX</u>	<u> </u>
Historical Preservation	<u> </u>	<u>XXX</u>
Conventional Zoning Ordinances	<u> </u>	<u>XXX</u>
Other Zoning Options: (see below)		

XIV – Community Demographic Profile

Name of Applicant: City of Nezperce

	TOTALS
TOTAL POPULATION BENEFITTED (IF DIFFERENT FROM CITY/COUNTY POPULATION IN CENSUS)	523
TOTAL POPULATION IN APPLICANT'S AREA	523
Total Male	271
Total Female	252
Total White	477
Percent of White Population	97.7%
MINORITY POPULATION	
Black/African American	7
American Indian/Native Alaskan	10
Asian	7
Native Hawaiian or Pacific Islander	0
American Indian/Alaskan Native & White	3
Asian & White	0
Black/African American & White	0
American Indian Alaskan Native & Black/African American	2
Other Multi-Racial	13
Hispanic	4
TOTAL MINORITY POPULATION	46
Percent of Population	8.8%
SENIOR CITIZENS	
Total persons 65 Years & Over	90
Percent of Population	17.2%
DISABILITY STATUS	
Civilian Non-institutionalized Population 16 - 64	308
Percent with a work disability	18%
Civilian Non-institutionalized Population 65 Years & Over	90
Percent with a Disability	18%
FEMALE HEAD OF HOUSEHOLD	
Total Households	523
Female Householder, No husband Present	11
Percent of Households	5.6%

XV – Review and Ranking Narrative – Community Center

I. Criticalness & Urgency of Problems—Physical Conditions (350)

		PROBLEM or NEED RATING		
		Violation of Laws/Bldg Codes/Health & Safety Concerns	Health and Safety Problems	No Violations or Health and Safety Concerns
In Project Description Narrative	Identification of Problems	Critical 1	Urgent 2	Nice to Have 3
	Physical Conditions:			
	Structural Problems			
NA	Roof	x		
NA	Walls	x		
NA	Foundation	x		
NA	Floors	x		
NA	Weatherization	x		
NA	Expansion for Adult Daycare	NA		
XXXXX	New Center	XXXXX		
NA	Other			
	Interior Problems:			
NA	Asbestos/lead based paint	NA		
NA	Bathrooms	x		
NA	Access for persons with disabilities	x		
NA	Electrical/Plumbing/Lighting	x		
NA	Heating/Air Conditioning	x		
NA	Fire safety	x		
NA	Unusable space	NA		
XXXXX	Other-New Center	XXXXX		
	Kitchen and Food Storage:			
NA	Health inspection	NA		
NA	Capacity of dry storage			x
NA	Capacity of cold storage			x
NA	Equipment		x	
XXXXX	New Center	XXXXX		
NA	Other			
	Access for Persons with Disabilities			
NA	Parking	x		
NA	Entry	x		
NA	Bathrooms	x		
XXXXX	New Center	XXXXX		
NA	Other	NA		
	TOTAL			
ASSIGNED RANKING:				

II. **Planning and Schedule** (200 points)

- A. Pre-planning (50 points). The City of Nezperce and Friends of the Library (see their web site at <http://nezperce.lili.org/node/82>) initiated this project because of a need for a larger public library and one that meets accessibility standards. During the project development process it was determined that the community also needed a community gathering place. Thus was born the idea to build one structure that met both sets of needs. In the spring of 2006, Rhonda Wemhoff of Bott and Associates was contacted to develop a design. CEDA and Idaho Department of Commerce were also contacted for funding information. It was at this time that the Friends of the Library group began their fundraising and donation campaign.
- B. Project planning (50 points) This project included the coordination efforts of the City of Nezperce, Friends of the Library, Idaho Department of Commerce, CEDA, and Bott & Associates. In 2006, the City of Nezperce contacted Idaho Department of Commerce and CEDA to discuss the conceptual project. CEDA worked with the City and Friends of the Library Group to develop a project development schedule to meet the ICDBG application deadline. The Friends of the Library Group approached the Nezperce City Council to formalize the process. The City of Nezperce agreed to sponsor the ICDBG application. The City of Nezperce had already procured an architect in 2006. In 2005 an LMI survey was completed in preparation for an ICDBG project—the Department of Commerce granted permission to the City to use the information from the 2005 LMI survey. In February 2009, the City of Nezperce contracted with CEDA for grant writing services and selected CEDA for grant administration. Community meetings took place throughout this process and the community was involved in the planning of the work to be done. The Friends of the Library Group started fundraising for this project early on in the process. As excitement for the project grew, community members converged on Maxine Riggers, Chairman for the Library/Community Center group, to offer any help they could with completing the building. They offered materials, labor, tools, but most importantly, their time. (*See the volunteer labor worksheet, appendix F for an idea of the community's commitment to this effort!*). Over \$150,000 was donated to the project—what a testament to the need for this project. The City of Nezperce donated the lot, the building permit, and equipment to clear the site and haul away materials. Volunteer labor amounts to nearly 330 hours, with 181 hours of donated tools and equipment usage from equipment rental businesses. The volunteers assisted with clearing the lot, backfilling, pouring footings, hauling cinder blocks, setting trusses, putting up siding, and cleaning up the worksite after each day of work. The previously-discussed work represents phase I of the Library/Community Center.

The week of February 9, 2009 the Grant Writer, City of Nezperce, the Friends of the Library Group, Idaho Department of Commerce, and Bott & Associates spoke to finalize the scope of work and budget. A Public Hearing was held March 3, 2009 at City Hall to offer final comments on the project and the grant application.

- C. See p 13
- D. See pp 14 – 15

III. Benefits (150 points)

- A. Activities provided (100 points). The Nezperce Community Hall is the only community facility available and at least 16 miles from any other community. The Community Hall is used by the youth for sports meetings, educational activities, and programs. The Community holds holiday events, social club meetings, i.e. garden club meetings and flower shows, literacy programs, author visits, staff trainings, community movie night, 4-H activities, hand-craft activities, and adult educational opportunities. According to City of Nezperce City Clerk, Rhonda Schmidt, there will be the occasional funeral celebration/memorial service. The City offers a children's reading program each summer. Community groups, i.e., Friends of the Library, local businesses will rent the space for business meetings. Because this is a new Community Center it is difficult to quantify the usage; but if community involvement in the project to date is an indicator, there will be significant usage of the building for a wide array of activities.
- B. LMI and Minority Outreach: The Library/Community Center is open and available to all people. Rental fees are kept to a minimum to keep costs affordable for low-to-moderate income residents; in some cases, the fee is waived for the benefit of all community members. With the ADA accessibility of the new building, the library/community center will be used by more senior citizens and/or handicapped people.

IV. See provided budget sheets.

Anticipated Activities – Supported by community letters

TYPE OF ACTIVITY	FREQUENCY (days offered per month)	TYPE OF ACTIVITY	FREQUENCY (days offered per month)
Health		Education	
Diabetes Education		UofI Ag entrepreneur class	
Blood Drives		Literacy Programs All ages	
Exercise classes		4-H activities	
Recreation		Cultural Activities	
Sport meetings		Summer Youth Programs	
Ski-club		Other	
Youth plays		Public Hearings	
Meals		Voting	
Lunch meetings		Public meetings	
Meal site		Job Seeker -- computers	
Meetings		Staff training	
Local businesses		Movie night	
Social Groups – garden club, reading clubs		BUILD IT & THEY WILL COME!	

XVII – Certifications

I certify the data in this application is true and correct, that this document has been duly authorized by the governing body of the City of Nezperce and we will comply with the following laws and regulations if this application is approved and selected for funding.

- National Environmental policy Act of 1969
- Civil Rights Act of 1964 Pub.L 88-352
- Civil Rights Act of 1968 Pub.L 90-284
- Age Discrimination Act of 1975
- Rehabilitation Act of 1973, Section 504
- Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended (49 CFR Part 24)
- Housing and Community Development Act of 1974, as amended Pub.L 93-383
- Davis-Bacon Act (40 USC 276a – 276a-5)
- Historic Preservation Act
- OMB Circular A-87, and ensure that sub-recipient complies with A-110 and A-122
- Section 106 of the Housing and Urban Recovery Act of 1983 certifying to:
 - Minimize displacement as a result of activities assisted with CDBG funds by following the Idaho Department of Commerce’s anti-displacement and relocation assistance plan;
 - Conduct and administer its program in conformance with Title VI and Title VIII, and affirmatively further fair housing;
 - Provide opportunities for citizen participation comparable to the state’s requirements (those described in Section 104(a) of the Act, as amended);
 - Not use assessments or fees to recover the capital costs of ICDBG funded public improvements from low and moderate income owner occupants;
 - Abide by all state and federal rules and regulations related to the implementation and management of federal grants;
 - Assess and implement an Accessibility Plan for persons with disabilities in accordance with Section 504 of the Rehabilitation Act of 1973, as amended;
 - Adopt and implement an Excessive Force Policy;
 - Prohibition of Use of Assistance for Employment relocation, Section 588 of the Disability Housing and work Responsibility Act of 1998 Pub.L 105-276;
 - Anti-Lobbying Certification: No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with the awarding of any federal contract, the making of any federal grant or loan, the entering into any cooperative agreement and the extension, renewal, modification or amendment of any federal contract, grant, loan or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a member of, employee of a member of, officer of or employee of Congress in connection with this federal grant, the undersigned shall complete and submit Standard Form-LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

Signed by Chief Elected Official

DATE

Steve Bateman, Mayor

Environmental Scoping – Field Notes Checklist

Applicant: City of Nezperce

Sub-recipient: NONE

This site and desk review checklist is to be completed by the Applicant and submitted with the application.

The purpose of the checklist is to help the Applicant and IDC better understand what environmental statutes or provisions per 24 CFR 58 might impact the proposed project. The information will assist in understanding what studies, documentation, and mitigation measures could be applicable and to assist in completing the environmental review record. The Applicant may choose to attach this scoping checklist as part of the environmental review record.

1. Limitation on Activities

Is the Grantee planning or in the process of acquiring property for this proposed project? **NO**

If yes, is the Applicant aware that land acquired or site work after submission of the ICDBG application is subject to 24 CFR 58.22 Limitation on Activities Requiring Clearance? Meaning once an application for ICDBG funds is submitted, neither Applicant or sub-recipient, may commit Non-HUD funds to a project for land acquisition or site work (except for minor testing) before the environmental review is complete, unless the land acquisition or contract is conditioned on completion of the ICDBG environmental review.

2. Historic Preservation

Has the SHPO or THPO been notified of the project? **YES**

Have tribes with possible cultural and religious sites been notified of the project? **YES**

3. Floodplain Management

Is the project located within a floodway or floodplain designated on a current FEMA map? Check Web site www.store.msc.fema.gov. *Not believed to be in a floodway or floodplain. Map is not at provided web address.*

UNMAPPED_160215

160215

There is no indication that a Flood Insurance Study has been completed for this community.

4. Wetland Protection

Are there ponds, marshes, bogs, swamps, drainage ways, streams, rivers, or other wetlands on or near the site? **NO**

If yes, has the Army Corps of Engineers (Corps) been notified? YES NO

Has the Corps indicated what permit level will be required? YES NO

5. Sole Source Aquifers (Clean Water Act)

Is the proposed project located over an EPA designated aquifer area? **NO**
(check website www.epa.gov/safewater/ssanp.html) Environmental Scoping letter sent

Is it known at this time if construction will disturb more than one acre of land? **NO** (it is known that construction will NOT disturb more than one acre of land)

If yes, has a general permit for storm water discharges from construction sites been applied for from the EPA? ____YES ____NO

6. Endangered Species Act

Has U.S. Fish and Wildlife Service, NOAA Fisheries, and Idaho Fish and Game Regional Office been notified about the project **YES**

7. Wild and Scenic Rivers Act

Is the project located within one mile of a designated wild and scenic river? Idaho wild and scenic rivers include portions of the St. Joe, Lochsa, Selway, Middle Fork of the Clearwater, Snake, Rapid, and Middle Fork of the Salmon. Check Web site www.nps.gov/rivers/. **NO**

8. Clean Air Act

Is the project located in a designated non-attainment area for criteria air pollutants? **NO**

For building demolition or improvements has an asbestos analysis been planned for or conducted? **NO**

For housing rehabilitation has a lead based paint assessment been planned for or conducted? **NA**

9. Farmland Protection Policy Act

Is the project located on a site currently zoned as residential, commercial, and/or industrial? **YES**

No commercial zoning in Nezperce

Is the project area currently being utilized for farm or agricultural purposes? **NO**

If yes, has the USDA Natural Resource Conservation Service or local planning department been notified? **Environmental Scoping letter sent.**

10. Environmental Justice

Does project have a disproportionate environmental impact on low income or minority populations? **NO**

11. Noise Abatement and Control

Is the project new construction or rehabilitation of noise sensitive use (i.e. housing, mobile home parks, nursing homes, hospitals, and other uses) where quiet is integral to the project functions? **YES** hotel

If yes, is the project located within 5 miles of an airport, 1000 feet of a major highway or busy road, or 3000 feet of a railroad.

12. Explosive and Flammable Operations

Is the physical structure (not necessarily infrastructure) intended for residential, institutional, recreational, commercial, or industrial use? **YES**

If yes, are there any above ground explosives, flammable fuels or chemical containers within one mile of the physical structure? **YES**

If yes, have you been able to identify what the container is holding and the container's size? 1 chemical plant—agriculture, fuel pumps, 2 implement dealers (?)

13. Toxic Chemical and Radioactive Materials

Are there any known hazardous materials, contamination, chemicals, gases, and radioactive substance on or near the site? **YES**

If yes, explain. see #12

During the visual inspection of the site, is there sign of distressed vegetation, vents or fill pipes storage/oil tanks, stained soil, dumped material, questionable containers, foul or noxious odors, etc. **NO**

If yes, explain. _____

At this time is the sites' previous uses known to have been gasoline stations, train depots, dry cleaners, agricultural operations, repair shops, landfill, etc. **NO**

Are other funding agencies requiring the Grantee to perform an American Society for Testing Materials (ASTM) environmental assessment? ASTM assessment involves analysis of site uses and ownership, inspection of site, and possible testing. **NO**

14. Airport Clear Zones and Accident Potential Zones

Is the project located within a designated airport runway clear zone or protection zone? **NO**

Does the project involve acquisition of land or construction/rehabilitation of building or infrastructure in an airport runway clear zone or protection zone? **NO**

If yes, is the grantee aware that the airport operator may wish to purchase the property at some point in the future as part of a clear or accident zone acquisition program? YES NO

15. Energy Efficient Designs

For building construction has the owner investigated possible incentives from power providers, such as Idaho Power, Avista, or Utah Power for incorporating energy efficient design into their building? **NO**

16. Sediment Control (Clean Water Act)

Will the construction project require storm and surface water discharge from the construction site? **YES** tied into to storm water/sewer system currently under construction

If yes, has an application to EPA been submitted for a Construction General Permit (CGP)?

17. Other Environmental Reviews

Have facilities studies or other environmentally related site reviews been conducted or in the process of being conducted? **NO**

If yes, are there any identified concerns or recommended mitigation measures?

List if known. _____

18. Informational Letters

The advanced mailing of environmental information letters is sought in an effort to minimize the project's timeline in waiting for necessary documentation or information. It will assist in earlier responses to required mitigation measures should the proposed project receive grant funding.

Check the agencies that have been mailed an environmental information letter.

- ☒ Idaho State Historic Preservation Officer
- ☒ Tribal Historic Preservation Officer or Tribal Office
- ☒ Idaho Department of Water Resources – Local Regional Office
- ☒ Army Corps of Engineers (if wetlands are applicable)
- ☒ U.S. Fish and Wildlife
- ☒ NOAA Fisheries (if salmon and/or steelhead are applicable)
- ☒ Idaho Fish and Game
- ☒ USDA Natural Resource Conservation Service (if farmlands are applicable)
- ☒ Idaho Department of Environmental Quality
- ☒ Local Government – Planning Department
- ☒ Others _____

Completion of the scoping checklist does not constitute that all environmental provisions or clauses related to 24 CFR 58 Environmental Reviews have been met or are known at this time.

Completed By

DATE

XIX

- A. Idaho Community Development Block Grant (ICDBG) Citizen Participation Plan
For approved City of Nezperce plan see Appendix C.
- B. Notice of Public Hearing On proposed Grant Activities
For notice, see Appendix C.
- C. Resolution to Establish a Redevelopment Area
Not applicable